



# Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., February 5, 2020, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in The Ledger on January 23, 2020, with agenda information emailed to board members and posted on the county website February 3, 2020. Chairman McGinnis called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Doug Hashman, Susan Lore and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman McGinnis acknowledged the open meeting act posted on the North wall of the County Board Room. Susan Lore moved to accept the agenda as printed, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. No public comment on agenda items. Susan Lore made a motion to approve January 21, 2020, minutes as written, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept and sign County Clerk/Register of Deeds/Election Commissioner monthly report and the Clerk of District Court monthly report, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Commissioners reported on any committee meetings they had recently attended. Commissioner Hashman reported on the recent 911 Board meeting and stated that the 911 Board will request for proposals to install new 911 signs. Commissioner Lore provided an update on the State Crime Commission Grant status. Correspondence was acknowledged and available for public viewing.

Doug Hashman moved, seconded by Susan Lore to approve and sign monthly payroll claims. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. **GENERAL:** Net Payroll 133,767.37; AFLAC 1,977.54; Ameritas Life Insurance Corp 533.98; Bank of the West 43,401.60; Box Butte County Treasurer 96,664.00; Lincoln National Life Insurance 232.08; NE Child Support Payment Center 923.24; Retirement Plans Division/Ameritas 24,918.99; St of NE Dept of Revenue 5,701.68; US Department of Education 438.06; Independent Eye Care Professionals 98.46. **ROAD:** Net Payroll 35,863.15; AFLAC 222.30; Ameritas Life Insurance Corp 206.24; Bank of the West 7,326.73; Box Butte County Treasurer 1,598.00; Lincoln National Life Insurance 6.80; NE Child Support Payment Center 1,410.00; Retirement Plans Division/Ameritas 2,264.41; ST of NE Dept of Revenue 1,573.41; Independent Eye Care Professionals 3.80.

Chairman McGinnis provided an explanation of a claim from the University of Nebraska-Lincoln Institute of Agriculture and Natural Resources, Nebraska Extension in the amount of \$12,786.73 for Ashley Fenning's 4<sup>th</sup> quarter salary, taxes and insurance. This claim had not been submitted prior to the end of the fiscal year and the 2019-2020 budget does not include this payment amount. Susan Lore moved to table this claim in order to further study the impact on the current budget, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to sign Resolution 2020-03: authorizing issuance of general obligation refunding bonds, seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved to table a request and suggestion for an additional handrail for the cement steps located between the jail and county courthouse building, in order to obtain costs, seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

An email will be sent to Mike Stodden, owner of Alliance Physical Therapy, requesting that he submit a lease agreement for consideration of space located at 411 Black Hills Avenue, Alliance, NE. Nebraska Department of Health and Human Services (DHHS) currently is using the space and Mr. Stodden has requested an increase to be considered for fiscal year 2020-2021. No action taken.

Willdan representatives provided an update on courthouse renovations with the Board and office staff providing progress and timelines. Costs for change orders are being gathered to demolish a wall between the district court jury room and law library, costs for protective fencing to surround the new air cooler, and additional electrical outlets in all office spaces.



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All county office staff stated the need for window shades to prevent the glare on computers and the county court requested shades for privacy. Window shades and blind costs will be brought back to a future meeting. No action taken.

Following review of confirmation of benefit balance sheets, Mike McGinnis moved to make the following corrections to employees: added 1.5 hours vacation to Dave Stone; removing 10.08 hours of vacation and adding 10 hours of sick leave to Marc Vandelson, correcting the 6.75 hours of comp time that had been previously requested to 6.75 hours of gap time for Karna Hansen, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Sheriff Mowry stated no change needed to be made to Shane Teichmeier's benefits following her review. Mike McGinnis moved 21 hours of sick leave to 21 hours of

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vacation for Kami Wills, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Corrections will be made prior to February 29, 2020 end of payroll date.

Road Employee Karna Hansen provided a road and equipment report.

Chairman McGinnis opened two fuel proposals that had been timely received in the office of the County Clerk. WESTCO had submitted an option A bid for 30,000 gallons of #2 dyed in the amount of \$1.995 gallon and an option B bid in the amount of \$2.045 gallon. Panhandle Cooperative Association bid \$1.975 gallon for the 30,000 gallons of dyed fuel. Mike McGinnis moved to award Panhandle Cooperative Association the fuel bid for 30,000 gallons of dyed fuel for \$1.975 gallon, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

No tractor lease proposals had been received in the office of the County Clerk. No action taken.

County Treasurer Val Bell had requested safety glass for her office. Sheriff Mowry, Chief Deputy JD Sutphen provided opinions of courthouse safety, with discussion including metal detectors at the courthouse doors. Additional safety concerns were also mentioned for all county offices not housed in the county courthouse building. NIRMA will be contacted for opinion and security suggestion. Safety and security will be added to the March 16, 2020 agenda. No action taken.

Mike McGinnis, moved to enter into executive session at 11:45 a.m., to discuss a personnel matter preventing needless injury to an individual, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Commissioners Lore, Hashman, and McGinnis, along with County Attorney Curtiss and road employee Karna Hansen were in executive session. Ms. Hansen left executive session at 11:53 a.m. At 12:15 p.m., Doug Hashman moved to close executive session that had been called for a personnel matter, preventing needless injury to an individual, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. No action taken.

Doug Hashman moved to authorize the interviewing for a possible rehire of a former road employee, seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Employee handbook states that "former employees of Box Butte County are not eligible for re-hire without prior approval by the County Board".

Chairman McGinnis adjourned at 12:19 p.m.,

Attest: \_\_\_\_\_

Chairman

County Clerk



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