



# Box Butte County Board Minutes



## BOOK N PAGE 2020 – 01

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., January 6, 2020, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on December 25, 2019, with agenda information emailed to board members and posted on the county website January 3, 2020. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items.

Susan Lore moved to nominate Mike McGinnis as Board Chairman, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to nominate Susan Lore as Vice-Chairperson, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Mike McGinnis moved to assign the Commissioners to the committees and/or boards that they are currently serving on, seconded by Susan Lore. Commissioner Hashman questioned if the Chairman is required to be the 911 Advisory Board member, and will research this before any adjustment is made to the 911 Advisory Board. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore: WELFARE BOARD CHAIRMAN  
REGION 1 MENTAL HEALTH BOARD – ALTERNATE  
REGION 1 OFFICE OF HUMAN DEVELOPMENT -ALTERNATE  
AGENCY OF AGING – ALTERNATE  
PUBLIC HEALTH BOARD/PANHANDLE PARTNERSHIP  
FAMILY FOCUS COMMITTEE  
SENIOR CITIZENS BOARD

Mike McGinnis: EXTENSION BOARD  
BOX BUTTE DEVELOPMENT CORPORATION  
WELFARE BOARD VICE-CHAIRMAN  
BOX BUTTE GENERAL HOSPITAL  
NORTHWEST COMMUNITY ACTION  
REGION 23 EMERGENCY MANAGEMENT AGENCY

Doug Hashman: REGION 1 MENTAL HEALTH BOARD  
REGION 1 OFFICE OF HUMAN DEVELOPMENT  
AREA AGENCY OF AGING  
NORTHWEST COMMUNITY ACTION – ALTERNATE  
E911 ADVISORY BOARD

Mike McGinnis, Susan Lore, Doug Hashman: BUILDING & GROUNDS DIRECTORS

Doug Hashman moved, seconded by Susan Lore to appoint Barbara Keegan as County Road Superintendent. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved, seconded by Doug Hashman to appoint Cody Renkoski as Weed Superintendent. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



Mike McGinnis moved to appoint Mike Johnson as Zoning Administrator, seconded by Susan Lore. Commissioner Lore stated that the Commissioners need quarterly reports and the need for zoning board meetings. Chairman McGinnis will contact Mr. Johnson to discuss reports and the status of zoning board member’s terms. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved to appoint Scott Bosse’ as County Surveyor, as needed, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. County Surveyor position was discussed with the need for the public to vote for or against placing County Surveyor on future ballots.

Susan Lore moved to appoint Dennis Laughlin as Veteran’s Service Officer, seconded by Mike McGinnis. Susan Lore stated that she would like to have current reporting from the Veteran’s Office. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

## BOOK N PAGE 2020 – 01

Doug Hashman moved to name the following as county bank depositories, seconded by Susan Lore, tabling Western Heritage Federal Credit Union, until County Attorney Curtiss determines if the County of Box Butte can use a credit union as a county depository. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. BANK OF THE WEST (Alliance & Hemingford Branches)

- WELLS FARGO BANK
- NPAIT
- GREAT WESTERN BANK
- fnbo
- FARMERS STATE BANK
- SANDHILLS STATE BANK

Mike McGinnis moved naming The Ledger as the only official county newspaper for 2020, seconded by Susan Lore. County Attorney informed the Board of the need and requirements to name an official newspaper. Hashman, no; Lore, no; McGinnis; yes. Motion did not pass.

Doug Hashman moved to name the Alliance Times Herald and The Ledger as official county newspapers, with the Ledger to publish board notices and minutes, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved, seconded by Mike McGinnis to name KCOW/AM and KAAQ/FM as official county radio stations. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Doug Hashman moved, seconded by Mike McGinnis to name [www.boxbuttecounty.us](http://www.boxbuttecounty.us) as official county website. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved, seconded by Mike McGinnis to hold regular monthly meetings on the 1<sup>ST</sup> Monday and 3<sup>rd</sup> Monday of each month, with the exception of setting FEBRUARY 5, MARCH 4, JUNE 3, AUGUST 5, NOVEMBER 4, 2020, as the meeting date allowing time for payroll to be processed, and JUNE 22, allowing for final fiscal year-end claims to be presented, or the day after, in case of a holiday, beginning at 9:00 a.m.

Susan Lore moved to set the 2020 holidays, seconded by Doug Hashman as follows: Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

## HOLIDAYS IN 2020

- |                       |                  |
|-----------------------|------------------|
| 1. New Years Day      | January 1, 2020  |
| 2. Martin Luther King | January 20, 2020 |



# Box Butte County Board Minutes



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| 3. President's Day         | February 17, 2020 |
| 4. Arbor Day               | April 24, 2020    |
| 5. Memorial Day            | May 25, 2020      |
| 6. Independence Day        | July 3, 2020      |
| 7. Labor Day               | September 7, 2020 |
| 8. Columbus Day            | October 12, 2020  |
| 9. Veteran's Day           | November 11, 2020 |
| 10. Thanksgiving           | November 26, 2020 |
| 11. Day after Thanksgiving | November 27, 2020 |
| 12. Christmas Eve          | December 24, 2020 |
| 13. Christmas Day          | December 25, 2020 |

Susan Lore moved to approve December 16, 2019 minutes as written, seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Mike McGinnis moved to accept and sign monthly Clerk of District Court and County Clerk/Register of Deeds/Election monthly reports, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved to open BOARD OF EQUALIZATION at 10:00 a.m., seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve Human Services, Inc. application for exemption form 457, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Susan Lore moved allowing Chairman McGinnis to sign the correction book as County Assessor Robinson presented, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. The Board and County Attorney discussed with County Assessor the letter her office had recently sent out to rural property owners. Susan Lore moved to close BOARD OF EQUALIZATION at 10:16 a.m., seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

## BOOK N PAGE 2020 – 01

Commissioners reported on any committee meetings they had recently attended. County Treasurer Bell and County Attorney Curtiss provided an update to the safety meeting/employee appreciation dinner to be held February 4, 2020 at the Eagles Club with invitations to be attached to employee paystubs.

Susan Lore moved to approve and sign payroll claims, seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. **GENERAL:** Net Payroll 132,591.23; AFLAC 1,977.54; Ameritas Life Insurance Corp 570.12; Bank of the West 43,573.60; Box Butte County Treasurer 94,940.00; Lincoln National Life Insurance 239.03; NE Child Support Payment Center 917.94; Retirement Plans Division/Ameritas 24,478.00; State of Nebraska Dept of Revenue 5,661.18; US Department of Education 422.99; Independent Eye Care Professionals 98.46. **ROAD:** Net Payroll 38,777.87; AFLAC 222.30; Ameritas Life Insurance Corp 178.22; Bank of the West 8,084.32; Box Butte County Treasurer 966.00; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 1,410.00; Retirement Plans Division/Ameritas 2,416.32; State of Nebraska Dept of Revenue 1,786.14; Independent Eye Care Professionals 3.80.

Val Jansante, a member of Nebraska's 3<sup>rd</sup> District Congressman Adrian Smith's office met with the Board to provide legislative updates and then hosted a mobile office in the courthouse building. No action taken.

Susan Lore moved to approve an employee confirmation of benefit balance sheet to reconcile employee sick leave, vacation, gap or comp time, seconded by Mike McGinnis. A memo from the County Attorney and balance sheet will be provided to all offices for their employees to sign and return to the County Clerk Office no later than January 17, 2020. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Susan Lore moved to reappoint Shane Dye to the Box Butte County Extension Board, seconded by Doug Hashman. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



County Attorney Curtiss stated that he had contacted the former health plan broker of the change in brokerage services. No action taken.

Box Butte County Sheriff Administrative Deputy Patty Kulas, came before the Board to explain the need to have a larger amount of cash in their cash drawer. Ms. Kulas stated that they have a current allowed amount of \$1,000.00 in petty cash, and are requesting to keep \$300.00 cash in their drawer with the remainder \$700.00 in a checking account that is reimbursed monthly following approval of claims. Ms. Kulas stated that the auditors had requested the Board make this approval. Doug Hashman moved to allow the Sheriff's office to keep \$300.00 cash instead of the current \$100.00 cash in the drawer, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report. Board members discussed the need to finish projects that had been on the 2019 1 & 6 year road plan. Requests for proposal will be sent for a tractor lease. The purchase of a tractor rock shield was also discussed. Requests for proposal for diesel fuel will need to be received in the office of the County Clerk by 8:30 a.m., February 5, 2020. Commissioner Hashman provided information on surplus dump truck and wood posts. No action taken.

Mike McGinnis moved to enter into executive session at 11:30 a.m., to discuss a personnel matter, preventing needless injury to the reputation of an individual, seconded by Susan Lore. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. Those included in executive session were County Attorney Curtiss, County Clerk Messersmith, Commissioners Lore, McGinnis, Hashman and Road Superintendent Keegan. Doug Hashman moved to close executive session at 11:59 a.m., that had been called for the prevention of needless injury to the reputation of an individual, seconded by Mike McGinnis. Hashman, yes; Lore, yes; McGinnis, yes. Motion carried. No action taken.

A meeting with WILLDAN representatives will be Wednesday, January 8, 2020 at 3:00 p.m., to provide an update and progress report to courthouse employees. No action taken.

Chairman McGinnis adjourned at 12:05 p.m.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
County Clerk