



Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., January 22, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on January 12, 2019, with agenda information emailed to board members and posted on the county website January 18, 2019. Chairman Doug Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. Susan Lore moved to approve the January 3, 2019 minutes as written and emailed to the Board, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No elected official's reports were presented. Correspondence, including Keep Alliance Beautiful reports, were acknowledged and available for public view. Commissioners reported on board meetings they had recently attended.

County Treasurer Valery Bell provided a semi-annual statement to the Board for review and is available for public view.

Susan Lore moved to open Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved allowing Chairman Hashman to sign the correction book as County Assessor Michelle Robinson presented, correcting personal property, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to close Board of Equalization at 9:17 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

The need for an active safety committee was discussed. Currently the Road Department and County Sheriff's office have committees. Chairman Hashman requested names for possible committee members, suggesting that a member could be from each floor of the county courthouse. County Attorney Curtiss will provide possible names from the Slagle Annex building. Safety committee will be added to the February 4, 2019 agenda.

Commissioner McGinnis had been notified that one of the commissioners could attend Heartland Express Association monthly meetings. Commissioner Lore stated she hopes to attend the monthly meeting.

County Sheriff Tammy Mowry and Chief Jailer Julie Bergfield spoke of the need for current handbooks for all employees. County Attorney Curtiss stated that the employee handbook needs to have "as amended and restated January 22, 2019" printed on the handbooks. Mike McGinnis moved to approve the handbook "as amended and restated January 22, 2019", seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Commissioner Lore will have 200 copies printed with each employee to receive a copy. Employees will be required to acknowledge the receipt of the handbook and officials and department heads will maintain the receipts in their own employee files.

Chairman Hashman opened sealed bids at the advertised hour of 10:00 a.m. Sealed bids were received from WESTCO, Panhandle Co-op, and Phillips F&T.



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Chairman Hashman left the meeting at 10:07 a.m.

Vice-Chairperson Lore called recess at 10:11 a.m.

Chairman Hashman resumed the meeting at 10:15 a.m., with roll call: McGinnis, Lore and Hashman present.

Mike McGinnis moved to enter into executive session at 10:15 a.m., as requested by County Attorney Curtiss to discuss personnel, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. At 10:47 a.m., Mike McGinnis moved, seconded by Doug

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Hashman to close executive session that had been called to discuss personnel with County Attorney Curtiss. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Susan Lore moved to accept WESTCO bid for 50,000 gallons of #2 off road diesel at \$2.185 per gallon for a total contract price of \$109,250 to be paid in the pay period following the bid award, seconded by Mike McGinnis, Commissioner McGinnis preferred to accept the \$2.235 per gallon bid (to pay as you use), not knowing about the 1&6 year road plan costs at this time, following discussion, vote was called: McGinnis, no; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Barb Keegan presented annual reports and program, along with continued discussion for the 1 & 6 year road plan. Susan Lore moved to declare the 1957 packer as salvage, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. The Board asked Superintendent Keegan to send out bid notices for a possible lease of a 125 to 140 hp tractor.

CPA Jim Gardner presented the audit report and findings to the board, stating that the county has good cash reserves at this time. Mike McGinnis moved to accept the 2017-2018 audit report, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Weed Superintendent Cody Renkoski presented the Box Butte County Noxious Weed Control Plan for the 2018 year. Mike McGinnis moved allowing Chairman Hashman to sign the weed plan documents as presented, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to approve monthly claims as presented, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike Wall had requested to be on the agenda and did not appear. Agenda item, quarterly jail visit will be added to the February 4, 2019 agenda. Commissioner McGinnis requested that building improvement discussion be added to the February 4, 2019 agenda.

Chairman Hashman adjourned at 12:27 p.m.

Attest: _____

Chairman

County Clerk



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