



Box Butte County Board Minutes



BOOK **M** PAGE **2017 - 27**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., November 6, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on October 28, 2017, with agenda information emailed to Board members and posted on the county website November 2, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve October 16, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

Doug Hashman moved to accept and sign Clerk of District Court and County Clerk/ROD monthly reports, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public view. Susan Lore moved to designate Chairman McGinnis as Box Butte County delegate to cast a ballot at the annual NACO meeting with Commissioner Doug Hashman as an alternate, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Commissioners reported on various meetings they had recently attended.

Doug Hashman moved to open Board of Equalization at 8:45 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved allowing Chairman McGinnis to sign the correction book, with four mobile home corrections as presented by County Assessor Michelle Robinson, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:49 a.m., Susan Lore moved to close Board of Equalization, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve and sign payroll/claims as presented, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL** Net Payroll: 106,755.85; AFLAC 1,170.51; Ameritas Life Insurance Corp 634.96; Bank of the West 37,391.00; Box Butte County Treasurer 88,072.00; Credit Management Services Inc 102.29; Credit Management Services, Inc 321.19; ECMC 5.00; Lincoln National Life Insurance 184.78; Retirement Plans Division/Ameritas 19,919.45; St of NE Dept of Revenue 4,160.64. **ROAD** Net Payroll: 35,763.15; Ameritas Life Insurance Corp 166.96; Bank of the West 8,452.52; Box Butte County Treasurer 1,096.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,240.33; St of NE Dept of Revenue 1,545.81.

University of Nebraska employees John Thomas and Kelly Rice provided updates and 4-H assistant information, describing how neighboring counties fund 4-H assistants. Chairman McGinnis questioned whether the interlocal agreement would supersede the current UNL/Box Butte County interlocal agreement. Mr. Thomas stated that this would only be a supplement to the current agreement. Commissioner Hashman also stated that no cell phones will be provided and that the extension office has current land lines. The County's insurance carrier, NIRMA, will be contacted to clarify whether a UNL employee can drive a county owned vehicle. Susan Lore moved to accept the supplement to the current interlocal agreement, granting/funding the 4-H assistant position through UNL, to be paid quarterly, as billed from the University of Nebraska, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Chairman McGinnis will sign the supplement to the interlocal agreement once prepared.

Family Focus Coalition representative Mary Wernke and Panhandle Partnership representative Tyler Irvine were present to ask for a motion approving a Comprehensive Youth Services Plan. This plan will be good for three years and will allow for an additional \$2,000.00 grant money to be received. Doug Hashman moved, seconded by Susan Lore to approve the comprehensive plan. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



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NIRMA representative Mark Masterton provided information regarding services offered to the county from NIRMA, the county's insurance risk company.

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Chairman McGinnis called recess at 10:12 a.m.

Chairman McGinnis resumed the meeting at 10:21 a.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present.

Susan Lore moved to approve the employee handbook as presented from County Attorney Travis Rodak, with additional correction of stating that employees may only carry over to the next year a maximum of 25 days of vacation, if the maximum is reached, there will be no additional accruals of vacation until the balance drops below the 25 days, changes in grievance procedure, classification of employees, computing of overtime, and use of cellular phones, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried. Updated handbooks will be distributed once printed. Elected officials will submit to the County Clerk's office employee's correct sick leave and vacation balances as of 4:00 p.m., November 27, 2017. MIPS will be contacted to set the maximum vacation days accumulated to 25 days.

County Attorney Travis Rodak discussed with the Board an Interlocal Agreement for Child Support Enforcement Caseworker Services with Morrill County. Commissioner Hashman said that the agreement was worth a try, with Commissioner Lore stating consolidation with other counties can be cost saving. County Attorney Rodak said that the county attorney's child support staff can handle both county's work load and that both child support staff employee's salary will be raised \$2.00 per hour and that Morrill County shall pay Box Butte County the sum of \$12,000.00 per calendar year. Susan Lore moved to enter into an interlocal agreement with Morrill County retro to November 1, 2017, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. (Box Butte County Agreement #2017-15)

Barb Keegan provided a road and equipment report. A spreadsheet was provided showing the five aggregate hauling bids received and publicly opened on November 1, 2017. After discussion and reviewing of the bids, Doug Hashman moved to accept the lowest bid submitted by K4 Trucking II, Inc., at \$15.53 per ton with a \$62,679.08 extension, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Emergency Manager Nan Gould was not present, but had emailed a resolution for approval. Doug Hashman moved to approve Local Emergency Operations Plan, Resolution 2017-15, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

With no public comment, Chairman McGinnis adjourned at 12:15 p.m.

Attest: _____

Chairperson

County Clerk