



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 25**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., October 2, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on September 23, 2017, with agenda information emailed to Board members and posted on the county website September 28, 2017. Chairman Mike McGinnis called the meeting to order at 8:37 a.m., following an opening prayer. Roll call: Susan Lore and Mike McGinnis present, Doug Hashman excused absence. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Mike McGinnis to accept the agenda as printed, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Susan Lore moved to approve September 19, 2017 minutes as written and emailed to the Board members, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried.

Susan Lore moved to accept and sign Clerk of District Court monthly report, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Correspondence was reviewed and available for public view, and Commissioner Lore and McGinnis reported on various meetings they had recently attended.

Susan Lore moved to open Board of Equalization at 8:45 a.m., seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Susan Lore moved to sign Resolution 2017-13: 2017-2018 Box Butte County Levies, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Mike McGinnis moved to close Board of Equalization at 8:51 a.m., seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried.

County Attorney Rodak provided an updated handbook with changes and corrections as previously discussed, stating that at some point the handbook needs to be adopted with employee's signatures. Susan Lore moved to accept the changes as provided by County Attorney Rodak, seconded by Mike McGinnis. Chairman McGinnis asked for an effective date, with County Attorney Rodak stating that an effective date would need to be decided on, allowing employees a week to sign. Susan Lore rescinded her motion to accept the changes to the handbook allowing for more discussion time. Mike McGinnis rescinded his second. Susan Lore voted yes, Mike McGinnis voted yes, with Doug Hashman absent to rescind the motion. Adopting the updated handbook will be a November 6, 2017 agenda item, allowing for any further discussion during the October 16, 2017 meeting.

Motion from Susan Lore to accept 4-H assistant, Deb Kraenow's letter of resignation, with regret, seconded by Mike McGinnis. Last day of employment will be December 4, 2017. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried.

UNL Extension Educator, John Thomas described how neighboring counties funded their extension office program with the Board of Commissioners. Mr. Thomas stated these counties pay the University of Nebraska directly with an Interlocal Agreement and then the University pays their employee. UNL would set the salary level plus a benefit package. Mr. Thomas said this position requires a bachelor's degree and would be a salaried UNL employee. Susan Lore asked Mr. Thomas to provide copies of Interlocal Agreements other counties are using for County Attorney Rodak to review. Further discussion will be an October 16, 2017 agenda item.

The quarterly county jail visit will be added to the October 16, 2017 agenda.

At 9:30 a.m., Mike McGinnis moved to recess until 3:30 p.m., October 3, 2017, allowing for department heads time to return payroll time sheets to the County Clerk's office for processing, seconded by Susan Lore. Lore, yes; McGinnis, yes. Hashman, absent. Motion carried.



# Box Butte County Board Minutes



Chairman McGinnis resumed the meeting at 3:30 p.m., October 3, 2017, with roll call: Susan Lore, present; Mike McGinnis, present; Doug Hashman, excused absence.

Susan Lore moved to approve and sign monthly payroll claims as presented, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. **GENERAL:** Net Payroll 102,194.66; AFLAC 1,061.31; Ameritas Life Insurance Corp 642.68; Bank of the West 35,673.83; Box Butte County Treasurer 90,428.00; Credit Management Services, Inc 310.62; ECMC 5.00; Lincoln

## BOOK **M** PAGE **2017 - 25**

National Life Insurance 191.64; Retirement Plans Division/Ameritas 18,920.28; St of NE Dept of Revenue 3,944.46. **ROAD:** Net Payroll 33,209.16; Ameritas Life Insurance Corp 166.96; Box Butte County Treasurer 1,412.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,076.33; St of NE Dept of Revenue 1,387.49.

Chairman McGinnis adjourned at 4:05 p.m.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
County Clerk