



Box Butte County Board Minutes



BOOK **M** PAGE **2017 - 22**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., September 5, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on August 26, 2017, with agenda information emailed to Board members and posted on the county website August 31, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve August 22, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to accept and sign Clerk of District Court and County Sheriff monthly reports, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public view, and the Commissioners reported on various meetings they had recently attended.

In order to move forward with payroll procedures, motions and discussion needed to take place regarding two Extension Office employees. Susan Lore moved allowing the 4-H Council to provide a scholarship paying for the August hours Krista Carter had worked at the extension office, seconded by Doug Hashman. Ms. Carter's recorded time punches will not be exported into the MIPS payroll system. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to pay Tyler Quick for 70.73 hours he had worked for the extension office as recorded on a paper timesheet provided by the extension office, instead of the actual time/attendance punches recorded on the time clock, and if further compensation is required, this matter will be addressed later, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

County Attorney Rodak informed the Board of statutory requirements regarding settlement agreements that need to be filed in the office of the County Clerk as public records. No action will be required the County just acknowledges that such agreements exist.

Susan Lore moved to adopt Resolution 2017 – 05 supporting the display of the national motto “In God We Trust” in a prominent location in the county courthouse building, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. The Board room was suggested as a place to display the motto and the Board will make arrangement for the display wording.

County Attorney Travis Rodak provided an updated version of the handbook, detailing grievance procedures on pages 9 & 10 and striking the work “not” on page 14. Vacation was discussed, allowing for the year's earned vacation to be added during an employee's anniversary month, versus the current adding a percentage of hours each month. Handbook updates will be an October 2, 2017 agenda item.

Road Superintendent Barbara Keegan provided a road and equipment report. The Werner Construction/Nance Road project \$250,000.00 proposal was discussed with Commissioner Lore expressing her opinion that \$250,000.00 would pay for a lot of rock to be used throughout the county. County Attorney Rodak stated Werner Constuction LLC, Nance Road patching bid falls under unique situation, and would not require formal bids. Susan Lore moved to spend \$139,048.75 to repair Nance Road, and approximately \$121,000.00 to armor coat a portion of Jefferson Road between CR67 and CR72, along with a portion of CR58 North of the Alliance Cemetery to Nance Road, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



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Budget hearing for the 2017-2018 fiscal year will be held at 9:00 a.m., September 11, 2017. County Attorney Rodak discussed with the Board the possibility of Morrill County child support services contracting with the county for \$12,000.00, as Box Butte County Attorney's staff could easily handle those cases.

At 11:20 a.m., Chairman McGinnis recessed to inspect county road projects. Commissioners Hashman and McGinnis, County Attorney Rodak along with Alliance Times Herald reporter Bakkehaug viewed the roads.

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Chairman McGinnis resumed the meeting at 12:23 p.m., with roll call: Susan Lore, excused; Doug Hashman, present, Mike McGinnis, present.

Doug Hashman moved to approve monthly payroll and claims, seconded by Mike McGinnis. Susan Lore, absent, Doug Hashman, yes; Mike McGinnis, yes. Motion carried. **GENERAL:** Net payroll 108,674.43; AFLAC 1,061.31; Ameritas Life Insurance Corp 642.68; Bank of the West 38,670.83; Box Butte County Treasurer 89,498.00; ECMC 5.00; Lincoln National Life Insurance 182.71; Retirement Plans Division/Ameritas 20,167.96; State of NE Dept of Revenue 4,362.37. **ROAD:** Net payroll 38,168.38; Ameritaas Life Insurance Corp 166.96; Bank of the West 9,306.86; Box Butte County Treasurer 966.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,326.59; St of NE Dept of Revenue 1,775.77.

Chairman McGinnis adjourned at 1:07 p.m.

Chairperson

Attest: _____
County Clerk