



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 05**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., February 21, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on February 11, 2017, with agenda information emailed to Board members February 16, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Acting Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda with an addition added on February 17, 2017, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve February 6, 2017 minutes as written, seconded by Doug Hashman. Lore, yes; Hashman, yes; Mike McGinnis, yes. Motion carried. Susan Lore moved to accept and sign the County Clerk/Register of Deeds/Election monthly report seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence had been emailed to all Board members and was available for public view, Susan Lore and Doug Hashman reported on meetings they had recently attended.

Susan Lore moved to open Board of Equalization at 8:48 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Motion by Doug Hashman allowing Chairman McGinnis to sign the correction book as presented by County Assessor Michelle Robinson, correcting homestead exemption. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:51 a.m., Doug Hashman moved to close Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis concluded with his board reports following the adjourning of Board of Equalization.

County employees Michelle Robinson, Kim Burke-Smith, Ruthe Meter, Val Bell, Susie Cheek, Carol Kleinsasser, Shiloh Spence, Amy Jensen and Tiffany Elkens, along with KJ Hutchinson spoke to the Board of Commissioners regarding the time and attendance payroll system that was implemented by the Board, beginning with January 2017 payroll. Those in attendance questioned using vacation or comp time for the appreciation dinner, not being compensated for time the courthouse closed during bad weather and those wanting compensation for birthdays and other days off. Commissioner Lore stated that employees are paid for actual time worked unless they choose to use vacation or comp time that has been accumulated, in accordance with the current employee handbook. County Clerk Judy Messersmith stated that the first time using the system was very difficult and that MIPS staff had been working through the programming errors that had occurred, and that Employee Hourly Summary Reports will be available for supervisors and employees for the month of February 2017, with Board approval during the March 6, 2017 meeting. Board of Commissioners will provide an election form to employees, allowing for selection of overtime or comp time when earned.

Chairman McGinnis called recess at 10:12 a.m.

Chairman McGinnis resumed the meeting at 10:20 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.

Box Butte County resident Todd Wells came before the Board of Commissioners to ask for information on how to condemn a manufactured home that is on land he had purchased April 2015, in the Rainbow Acres Subdivisions. Acting Deputy County Attorney Travis Rodak informed Mr. Wells that he would research the question and return a call to Mr. Wells later in the day.

Wellness Coordinator Michelle Robinson discussed with the Board a cost savings opportunity for AirMedCare membership that county employees could take advantage of as members of Panhandle Public Health District's Worksite Wellness Program. Information will be provided to department heads to share with their employees.



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Doug Hashman moved authorizing Chairman McGinnis to advertise using a revised advertisement requesting a cover letter, resume and list of references for the appointed County Attorney position, seconded by Susan Lore. Applications will be accepted until April 10, 2017. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Appointing committee members to assist in the selection process for County Attorney appointment will be made during the March 6, 2017 meeting.

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Road Superintendent Barb Keegan presented an equipment and road report. Added to agenda was discussion and possible action for tractor rental. Susan Lore moved to accept a tractor lease for a John Deere tractor at a cost of \$13.25 per tractor hour, seconded by Doug Hashman. The tractor will be furnished by 21<sup>st</sup> Century Equipment. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept an Alliance Tractor & Implement Co. proposal to lease a New Holland tractor at a cost of \$13.00 per tractor hour, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, abstained. Motion carried.

Doug Hashman moved to approve a surplus list provided by Road Superintendent Keegan, seconded by Susan Lore. Items will be listed with Big Iron or Chadrad, including a safe that had been located in the County Treasurer's office. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road project costs and time frames were discussed, along with requests that had been heard during the 1 & 6 year road plan at the previous meeting. Susan Lore moved to approve and sign Resolution 2017-02 adopting the 1 & 6 year road improvement program, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Items discussed included informal bidding for tree removal, bidding for a 2 mile project on CR 82, hiring summer help and keeping applications on file for 90 days.

Susan Lore moved to accept the KONE elevator 5 year renewal contract, seconded by Mike McGinnis. Lore, yes; Hashman, no; McGinnis, yes. Motion carried.

Susan Lore moved to approve and sign monthly claims as presented, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

NIRMA Attorney Pam Bourne was called to discuss the form to be provided to county employees to elect comp or overtime after 40 hours. Commissioner Lore will make the form available to county employees.

Deputy Treasurer Val Bell informed the Board money is now back in Box Butte County financial institutions. This had been discussed during reorganizational meeting on January 5, 2017.

Commissioner Hashman provided an update of venues for the Panhandle District Meeting to be held March 22, 2017. Box Butte County is the host county and has selected the WEBORG 21 CENTRE in Gering as the location.

With no further public comment, Chairman McGinnis adjourned at 1:33 p.m.

Attest: \_\_\_\_\_

Chairperson

County Clerk