

Job Title

Appointed County Attorney for Box Butte County, Nebraska.

Job Description

The Box Butte County Board of Commissioners are seeking applications from licensed Nebraska attorneys to fill a vacancy in the office of County Attorney for Box Butte County. The appointee will serve from the date of appointment until January 2019.

The appointed County Attorney shall prosecute or defend all suits, application, or motions on behalf of the State or county. The appointed County Attorney shall conduct all necessary criminal examinations, litigate all civil suits in which the state or county is a party, and give opinions and advice to the board of county commissioners and other civil officer of Box Butte County as requested. The duties of the appointed County Attorney shall consist of these duties as well as all other statutory and regulatory requirements set forth for County Attorneys in the State of Nebraska. The appointed County Attorney shall also perform all duties of the county coroner and act as *ex officio* county coroner.

The appointed County Attorney shall manage the County Attorney's office, including the Deputy County Attorney and three (3) full-time non-attorney staff members.

Salary for this position will be negotiated with the appointed applicant, but is anticipated to be between \$60,000 and \$76,000 per year. Said salary will be payed monthly. The appointed County Attorney shall also be entitled to the County benefit package which includes health insurance, retirement plan, and paid holidays and sick leave.

Required Qualifications

Applicants must be licensed to practice law in the State of Nebraska on the date of appointment. Applicant must be a resident of Nebraska at the time of appointment.

This is an elected position, and as such, the appointee would be required to file for and run in the office's next election which shall take place in November 2018 should the appointee desire to seek to continue in the position. The elected County Attorney is required to be a resident of Box Butte County at the time he/she is sworn into office. The elected County Attorney shall devote his/her full time to the legal work of the county and not engage in the private practice of law during the term of office.

Application

Interested candidates shall submit a cover letter, resume, and list of references to the County Clerk of Box Butte County, Nebraska. Application materials may be mailed to P.O. Box 678 Alliance, NE 69301-0678. Applications must be received on or before 4:00 P.M. on April 10, 2017. Applications received after this date/time will not be considered.